

**Explanation of documents and evidence to identify Shareholders or their proxies
who are eligible to attend the meeting and vote**

The Company shall convene the 2025 Annual General Meeting of Shareholders which will be held on 24 April 2025 at 10.00 hours by Electronic means (e-AGM) only, pursuant to the relevant laws and regulations on the Electronic Meetings. For the registration to proceed please refer to Enclosure 8.

The Company considers to impose procedures on review of documents and evidence identifying Shareholders and proxies eligible to register, attend and vote at the Meeting as follows

1. The Proxy

1.1 Proxy Form

The Department of Business Development, the Ministry of Commerce issued an announcement re: Prescription of a Proxy Form (No. 5) B.E. 2550; the Company, therefore, has prepared 3 proxy forms as shown in the enclosure 3 for Shareholders who cannot attend the Meeting and a proxy may be appointed to the other person or any Independent Director. The proxy forms are as follows

- Proxy Form A (General Appointment)
- Proxy Form B (Specific Voting Appointment)
- Proxy Form C (Only Foreign Shareholders as registered in the registration book who have custodian in Thailand)

In the event Shareholder wishes more Proxy Forms, please download from the Company Website: www.snp.co.th.

1.2 Proxy methods

Shareholders who are unable to attend the Meeting (Electronic Means) may appoint a person as your Proxy according to the following procedures

1) Complete only one of above Proxy Forms as follows:

1.1 General shareholders can either use the proxy letter form A or form B.

1.2 Shareholders listed in the share register book as Foreign Investors (who appointed the Custodian in Thailand to supervise their shares) shall use Forms C only

2) Authorize a person as you wish or an Independent Director as shown in Enclosure 4 to attend and vote at the Meeting on your behalf by specifying the name details of a person to be your Proxy.

3) Affix the 20 Baht of stamp duty with specifying the date of Proxy Form across such stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty.

Except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C, allocation of shares to several Proxies to vote in the Meeting is not allowed. The Shareholder has to authorize the Proxy to cast the votes only for all the shares held by it. Authorization of vote less than the total number of holding shares is not allowed.

2. Documents to be produced prior to the Meeting Person (Electronic Means)

2.1 Natural Person

1. Personal attendance identification document issued by a government such as ID Card, Civil Servant Card, or Driving License that has not expired supported by any documents in case of change of name-surname

2. Proxy

- Any Proxy Form (either Form A or Form B) duly filled in and signed by Shareholder and Proxy
- Copy of Shareholder's identification document issued by a government certified by Shareholder
- Copy of Proxy's identification document issued by a government certified by proxy.

2.2 Juristic Person

1. Personal attendance by director

- Any Proxy Form (either Form A or Form B) duly filled in and signed by Shareholder and proxy
- Copy of a company certificate duly certified by Authorized Director(s) containing particulars that director(s) attending the Meeting is (are) duly authorized and affixed the company's seal (if any)
- Copy of such director's identification document issued by a government certified by such Director

2. Proxy

- Any Proxy Form (either Form A or Form B) duly filled in and signed by Authorized Director(s) of Shareholder and proxy
- Copy of a company certificate duly certified by Authorized Director(s) containing particulars that Director(s) attending the Meeting is (are) duly authorized and affixed the company's seal (if any)
- Copy of authorized Director's identification document issued by the Government certified by such Authorized Director;
- Copy of Proxy's identification document issued by a government certified by proxy

3. Custodian appointed as depositary by Foreign Investors

3.1 documents as under juristic person 1 and 2 shall be prepared by using Proxy Form C only

3.2 in the event custodian has been authorized to sign on proxy, the following documents shall be produced:

- Power of attorney appointing such custodian to sign on proxy
- Confirmation letter that signatory has been licensed to engage in custodian business.

- If an original document is not made in Thai, please attach the Thai translation duly certified by Director(s) of such juristic person.

3. Registration to attend the Electronic Meeting (e-AGM)

For shareholders wishing to attend the meeting in person or by a proxy who is not a director of the Company The Company shall open the IR PLUS AGM system for shareholders or proxies could be registered to Verify Identity (KYC) and attached relevance documents in advance from Thursday 10 April 2025 onward until the meeting is adjourned to verify the shareholders or proxies and give the right to enter the meeting via Electronic means (e-AGM).

After your submitted registration has been verified and approved that are true and accurate, the registered shareholder/proxies will receive the confirmation of KYC completion through IR Plus AGM system and shareholders/proxies have to set a password (Pin Code) for attend the Meeting byself. The Company shall allow to log in to attend the Annual General Meeting of the Shareholders' for 2025, 24 April 2025, beginning from 9.00 hours onward

4. Casting Votes Criteria General agenda

1) A vote in each agenda shall be counted by voting as indicated in the Shareholder registration or Shareholders voting in the meeting (Electronic Means) on the condition that each share constitutes one vote. Shareholders shall only vote for: agree, disagree or abstain while splitting of votes is not allowed, except in the case of custodian

2) Proxy

2.1 For specific voting appointment, Proxy shall cast a vote only as specified in the Proxy non-compliance of direction shall not constitute a valid vote by Shareholders. Vote of the Proxy in any Agenda which is not in accordance with the Form of Proxy shall be invalid and shall not be the vote of the Shareholder.

2.2 For general appointment, in the event no instruction has been specified, or instruction is not clear on the Proxy on each agenda, or the Meeting (Electronic Means) considers or votes on any issue (other than those specified on the Proxy) or there would be any amendment or addition in facts, then proxy shall have discretion to consider and vote as appropriate

5. Director agenda

According to Article 19 of the Company's Articles of Association, the Meeting of Shareholders shall elect Directors in accordance with the rules and procedures as follows

(1) Every Shareholder shall have one vote for each share of which he/she is the holder

(2) Each Shareholder may exercise all the votes he/she has under 1. above to elect one or several Director(s). In the event of electing several Directors, he/she shall not be entitled to allot his votes to elect each Director

(3) The persons receiving the highest votes in their respective order of the votes shall be elected as Directors at the number equal to the number of Directors required at that time. In the event of an equality of votes among the persons elected in order of respective high numbers of votes, which number exceeds the required number of Directors of the Company at that time, the Chairman of the Meeting shall be entitled to a second or casting vote.

According to the AGM guidelines for according to the AGM guidelines for good governance, on the Item No. 6, the Company will count the voting from the Shareholders (whether it specifies approve, disapprove or abstain) to calculate the votes in order to conclude the resolution

6. Procedures on Casting Votes

Chairman of the Meeting or officer shall explain casting vote procedure before commencement of the Meeting. Officers of the Company shall count and sum up votes on each agenda based on the voting in the Meeting. Results on each agenda shall be announced before the Meeting is ended.

The Company will arrange to have the inspector (who is an external legal counsel) for examine procedures on casting vote in the Meeting to ensure our transparency and compliance with the laws and Company's articles of association.